

# Charges Guide

ANA Network



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IMPORTANT: This document is issued for information purposes only, providing a quick reference to the charges applied in airports under ANA's responsibility.

**Updated: 1<sup>st</sup> of January 2020**



# 1. Groundhandling Operators

## 1.1 Price List – Groundhandling Charges

# 1.1 Price List – Groundhandling Charges

Aircraft using the airport are subject to the following charges. exclusive of VAT (Value Added Tax).

## Lisbon Airport

<b>CHARGES</b>	<b>2020</b>
<b>1. PASSENGER HANDLING (per check-in desk)</b>	
Traditional check-in desk and Self-service Drop off	
For the first four periods of 15 minutes or fraction	€ 2.05
For the following 15 minutes or fraction	€ 1.98
Self-baggage drop off (per baggage)	€0.33
Per month	€ 1,698.24
<b>2. BAGGAGE HANDLING</b>	
Per embarked baggage processed at the sorting baggage system	€ 0.41
<b>3. GROUND ADMINISTRATION AND SUPERVISION (by aircraft type)</b>	
0 < MTOW aircraft (ton) <15	€ 0.09
15 ≤ MTOW aircraft (ton) <30	€ 0.42
30 ≤ MTOW aircraft (ton) <55	€ 0.75
55 ≤ MTOW aircraft (ton) <72	€ 1.20
72 ≤ MTOW aircraft (ton) <82	€ 1.33
82 ≤ MTOW aircraft (ton) <170	€ 1.62
MTOW aircraft (ton) ≥170	€ 2.12
<b>4. FREIGHT AND MAIL HANDLING (by traffic unit)</b>	
Charge	€ 0.53
<b>5. RAMP HANDLING (by aircraft type)</b>	
0 < MTOW aircraft (ton) <15	€ 2.36
15 ≤ MTOW aircraft (ton) <30	€ 11.07
30 ≤ MTOW aircraft (ton) <55	€ 19.42
55 ≤ MTOW aircraft (ton) <72	€ 31.27
72 ≤ MTOW aircraft (ton) <82	€ 34.45
82 ≤ MTOW aircraft (ton) <170	€ 42.05
MTOW aircraft (ton) ≥170	€ 55.31

**6. CLEANING AND AIRCRAFT SERVICES (by aircraft type)**

0 < MTOW aircraft (ton) <15	€ 0.13
15 ≤ MTOW aircraft (ton) <30	€ 0.65
30 ≤ MTOW aircraft (ton) <55	€ 1.13
55 ≤ MTOW aircraft (ton) <72	€ 1.82
72 ≤ MTOW aircraft (ton) <82	€ 2.01
82 ≤ MTOW aircraft (ton) <170	€ 2.45
MTOW aircraft (ton) ≥170	€ 3.23

**7. FUEL AND OIL HANDLING (by fuel hl and oil lt)**

Charge	€ 0.54
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**8. AIRCRAFT MAINTENANCE (by aircraft type)**

0 < MTOW aircraft (ton) <15	€ 0.51
15 ≤ MTOW aircraft (ton) <30	€ 2.40
30 ≤ MTOW aircraft (ton) <55	€ 4.21
55 ≤ MTOW aircraft (ton) <72	€ 6.79
72 ≤ MTOW aircraft (ton) <82	€ 7.47
82 ≤ MTOW aircraft (ton) <170	€ 9.10
MTOW aircraft (ton) ≥170	€ 11.99

**9. SURFACE TRANSPORT (by aircraft type)**

0 < MTOW aircraft (ton) <15	€ 0.08
15 ≤ MTOW aircraft (ton) <30	€ 0.36
30 ≤ MTOW aircraft (ton) <55	€ 0.66
55 ≤ MTOW aircraft (ton) <72	€ 1.04
72 ≤ MTOW aircraft (ton) <82	€ 1.14
82 ≤ MTOW aircraft (ton) <170	€ 1.40
MTOW aircraft (ton) ≥170	€ 1.84

**10. CATERING SERVICES (by aircraft type)**

0 < MTOW aircraft (ton) <15	€ 2.05
15 ≤ MTOW aircraft (ton) <30	€ 9.58
30 ≤ MTOW aircraft (ton) <55	€ 16.83
55 ≤ MTOW aircraft (ton) <72	€ 27.10
72 ≤ MTOW aircraft (ton) <82	€ 29.87
82 ≤ MTOW aircraft (ton) <170	€ 36.45

MTOW aircraft (ton) $\geq 170$	€ 47.93
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## Porto Airport

<b>CHARGES</b>	<b>2020</b>
<b>1. PASSENGER HANDLING (per check-in desk)</b>	
First hour or fraction	€ 6.65
Next 1/2 hours or fraction	€ 3.23
Per month	€ 1,019.28
<b>2. BAGGAGE HANDLING</b>	
Per embarked baggage processed at the sorting baggage system	€ 0.37
<b>3. GROUND ADMINISTRATION AND SUPERVISION (by aircraft type)</b>	
0 < MTOW aircraft (ton) <15	€ 0.09
15 ≤ MTOW aircraft (ton) <30	€ 0.42
30 ≤ MTOW aircraft (ton) <55	€ 0.75
55 ≤ MTOW aircraft (ton) <72	€ 1.20
72 ≤ MTOW aircraft (ton) <82	€ 1.33
82 ≤ MTOW aircraft (ton) <170	€ 1.62
MTOW aircraft (ton) ≥170	€ 2.12
<b>4. FREIGHT AND MAIL HANDLING (by traffic unit)</b>	
Charge	€ 0.53
<b>5. RAMP HANDLING (by aircraft type)</b>	
0 < MTOW aircraft (ton) <15	€ 1.50
15 ≤ MTOW aircraft (ton) <30	€ 7.01
30 ≤ MTOW aircraft (ton) <55	€ 12.31
55 ≤ MTOW aircraft (ton) <72	€ 19.81
72 ≤ MTOW aircraft (ton) <82	€ 21.83
82 ≤ MTOW aircraft (ton) <170	€ 26.63
MTOW aircraft (ton) ≥170	€ 35.02
<b>6. CLEANING AND AIRCRAFT SERVICES (by aircraft type)</b>	
0 < MTOW aircraft (ton) <15	€ 0.13
15 ≤ MTOW aircraft (ton) <30	€ 0.65
30 ≤ MTOW aircraft (ton) <55	€ 1.13
55 ≤ MTOW aircraft (ton) <72	€ 1.82
72 ≤ MTOW aircraft (ton) <82	€ 2.01
82 ≤ MTOW aircraft (ton) <170	€ 2.45



MTOW aircraft (ton) $\geq 170$	€ 3.23
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#### 7. FUEL AND OIL HANDLING (by fuel hl and oil lt)

Charge	€ 0.54
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#### 8. AIRCRAFT MAINTENANCE (by aircraft type)

0 < MTOW aircraft (ton) <15	€ 0.51
15 $\leq$ MTOW aircraft (ton) <30	€ 2.40
30 $\leq$ MTOW aircraft (ton) <55	€ 4.21
55 $\leq$ MTOW aircraft (ton) <72	€ 6.79
72 $\leq$ MTOW aircraft (ton) <82	€ 7.47
82 $\leq$ MTOW aircraft (ton) <170	€ 9.10
MTOW aircraft (ton) $\geq 170$	€ 11.99

#### 9. SURFACE TRANSPORT (by aircraft type)

0 < MTOW aircraft (ton) <15	€ 0.08
15 $\leq$ MTOW aircraft (ton) <30	€ 0.36
30 $\leq$ MTOW aircraft (ton) <55	€ 0.66
55 $\leq$ MTOW aircraft (ton) <72	€ 1.04
72 $\leq$ MTOW aircraft (ton) <82	€ 1.14
82 $\leq$ MTOW aircraft (ton) <170	€ 1.40
MTOW aircraft (ton) $\geq 170$	€ 1.84

#### 10. CATERING SERVICES (by aircraft type)

0 < MTOW aircraft (ton) <15	€ 1.73
15 $\leq$ MTOW aircraft (ton) <30	€ 8.11
30 $\leq$ MTOW aircraft (ton) <55	€ 14.25
55 $\leq$ MTOW aircraft (ton) <72	€ 22.93
72 $\leq$ MTOW aircraft (ton) <82	€ 25.28
82 $\leq$ MTOW aircraft (ton) <170	€ 30.84
MTOW aircraft (ton) $\geq 170$	€ 40.55

## Faro Airport

<b>CHARGES</b>	<b>2020</b>
<b>1. PASSENGER HANDLING (per check-in desk)</b>	
For the first 15 minutes or fraction, the first four periods	€ 1.75
For the following 15 minutes of fraction	€ 1.72
<b>2. BAGGAGE HANDLING</b>	
Per embarked baggage processed at the sorting baggage system	€ 0.38
<b>3. GROUND ADMINISTRATION AND SUPERVISION (by aircraft type)</b>	
0 < MTOW aircraft (ton) <15	€ 0.09
15 ≤ MTOW aircraft (ton) <30	€ 0.42
30 ≤ MTOW aircraft (ton) <55	€ 0.75
55 ≤ MTOW aircraft (ton) <72	€ 1.20
72 ≤ MTOW aircraft (ton) <82	€ 1.33
82 ≤ MTOW aircraft (ton) <170	€ 1.62
MTOW aircraft (ton) ≥170	€ 2.12
<b>4. FREIGHT AND MAIL HANDLING (by traffic unit)</b>	
Charge	€ 0.53
<b>5. RAMP HANDLING (by aircraft type)</b>	
0 < MTOW aircraft (ton) <15	€ 1.50
15 ≤ MTOW aircraft (ton) <30	€ 7.01
30 ≤ MTOW aircraft (ton) <55	€ 12.31
55 ≤ MTOW aircraft (ton) <72	€ 19.81
72 ≤ MTOW aircraft (ton) <82	€ 21.83
82 ≤ MTOW aircraft (ton) <170	€ 26.63
MTOW aircraft (ton) ≥170	€ 35.02
<b>6. CLEANING AND AIRCRAFT SERVICES (by aircraft type)</b>	
0 < MTOW aircraft (ton) <15	€ 0.13
15 ≤ MTOW aircraft (ton) <30	€ 0.65
30 ≤ MTOW aircraft (ton) <55	€ 1.13
55 ≤ MTOW aircraft (ton) <72	€ 1.82
72 ≤ MTOW aircraft (ton) <82	€ 2.01
82 ≤ MTOW aircraft (ton) <170	€ 2.45
MTOW aircraft (ton) ≥170	€ 3.23

7. FUEL AND OIL HANDLING (by fuel hl and oil lt)	
Charge	€ 0.54
8. AIRCRAFT MAINTENANCE (by aircraft type)	
0 < MTOW aircraft (ton) <15	€ 0.51
15 ≤ MTOW aircraft (ton) <30	€ 2.40
30 ≤ MTOW aircraft (ton) <55	€ 4.21
55 ≤ MTOW aircraft (ton) <72	€ 6.79
72 ≤ MTOW aircraft (ton) <82	€ 7.47
82 ≤ MTOW aircraft (ton) <170	€ 9.10
MTOW aircraft (ton) ≥170	€ 11.99
9. SURFACE TRANSPORT (by aircraft type)	
0 < MTOW aircraft (ton) <15	€ 0.08
15 ≤ MTOW aircraft (ton) <30	€ 0.36
30 ≤ MTOW aircraft (ton) <55	€ 0.66
55 ≤ MTOW aircraft (ton) <72	€ 1.04
72 ≤ MTOW aircraft (ton) <82	€ 1.14
82 ≤ MTOW aircraft (ton) <170	€ 1.40
MTOW aircraft (ton) ≥170	€ 1.84
10. CATERING SERVICES (by aircraft type)	
0 < MTOW aircraft (ton) <15	€ 1.73
15 ≤ MTOW aircraft (ton) <30	€ 8.11
30 ≤ MTOW aircraft (ton) <55	€ 14.25
55 ≤ MTOW aircraft (ton) <72	€ 22.93
72 ≤ MTOW aircraft (ton) <82	€ 25.28
82 ≤ MTOW aircraft (ton) <170	€ 30.84
MTOW aircraft (ton) ≥170	€ 40.55

## Beja Airport

<b>CHARGES</b>	<b>2020</b>
<b>1. PASSENGER HANDLING (per check-in desk)</b>	
First hour or fraction	€ 5.94
Next 1/2s hours or fraction	€ 2.89
Per month	€ 911.12
<b>2. BAGGAGE HANDLING</b>	
Per embarked baggage processed at the sorting baggage system	€ 0.33
<b>3. GROUND ADMINISTRATION AND SUPERVISION (by aircraft type)</b>	
0 < MTOW aircraft (ton) <15	€ 0.09
15 ≤ MTOW aircraft (ton) <30	€ 0.42
30 ≤ MTOW aircraft (ton) <55	€ 0.75
55 ≤ MTOW aircraft (ton) <72	€ 1.20
72 ≤ MTOW aircraft (ton) <82	€ 1.33
82 ≤ MTOW aircraft (ton) <170	€ 1.62
MTOW aircraft (ton) ≥170	€ 2.12
<b>4. FREIGHT AND MAIL HANDLING (by traffic unit)</b>	
Charge	€ 0.47
<b>5. RAMP HANDLING (by aircraft type)</b>	
0 < MTOW aircraft (ton) <15	€ 1.50
15 ≤ MTOW aircraft (ton) <30	€ 7.01
30 ≤ MTOW aircraft (ton) <55	€ 12.31
55 ≤ MTOW aircraft (ton) <72	€ 19.81
72 ≤ MTOW aircraft (ton) <82	€ 21.83
82 ≤ MTOW aircraft (ton) <170	€ 26.63
MTOW aircraft (ton) ≥170	€ 35.02
<b>6. CLEANING AND AIRCRAFT SERVICES (by aircraft type)</b>	
0 < MTOW aircraft (ton) <15	€ 0.13
15 ≤ MTOW aircraft (ton) <30	€ 0.65
30 ≤ MTOW aircraft (ton) <55	€ 1.13
55 ≤ MTOW aircraft (ton) <72	€ 1.82
72 ≤ MTOW aircraft (ton) <82	€ 2.01

82 ≤ MTOW aircraft (ton) <170	€ 2.45
MTOW aircraft (ton) ≥170	€ 3.23

#### 7. FUEL AND OIL HANDLING (by fuel hl and oil lt)

Charge	€ 0.54
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#### 8. AIRCRAFT MAINTENANCE (p/ tipo de aeronave)

0 < MTOW aircraft (ton) <15	€ 0.51
15 ≤ MTOW aircraft (ton) <30	€ 2.40
30 ≤ MTOW aircraft (ton) <55	€ 4.21
55 ≤ MTOW aircraft (ton) <72	€ 6.79
72 ≤ MTOW aircraft (ton) <82	€ 7.47
82 ≤ MTOW aircraft (ton) <170	€ 9.10
MTOW aircraft (ton) ≥170	€ 11.99

#### 9. SURFACE TRANSPORT (by aircraft type)

0 < MTOW aircraft (ton) <15	€ 0.08
15 ≤ MTOW aircraft (ton) <30	€ 0.36
30 ≤ MTOW aircraft (ton) <55	€ 0.66
55 ≤ MTOW aircraft (ton) <72	€ 1.04
72 ≤ MTOW aircraft (ton) <82	€ 1.14
82 ≤ MTOW aircraft (ton) <170	€ 1.40
MTOW aircraft (ton) ≥170	€ 1.84

#### 10. CATERING SERVICES (by aircraft type)

0 < MTOW aircraft (ton) <15	€ 1.17
15 ≤ MTOW aircraft (ton) <30	€ 5.52
30 ≤ MTOW aircraft (ton) <55	€ 9.71
55 ≤ MTOW aircraft (ton) <72	€ 15.64
72 ≤ MTOW aircraft (ton) <82	€ 17.24
82 ≤ MTOW aircraft (ton) <170	€ 21.03
MTOW aircraft (ton) ≥170	€ 27.66

## Azores Airports

2020

CHARGES	2020			
	P. Delgada	S. Maria	Horta	Flores
<b>1. PASSENGER HANDLING (per check-in desk)</b>				
First hour or fraction	€ 6.15	€ 6.15	€ 6.15	€ 6.15
Next 1/2 hours or fraction	€ 3.11	€ 3.11	€ 3.11	€ 3.11
Per month	€ 933.96	€ 933.96	€ 933.96	€ 933.96
<b>2. BAGGAGE HANDLING</b>				
Per embarked baggage processed at the sorting baggage system	€ 0.37	€ 0.37	€ 0.37	€ 0.37
<b>3. GROUND ADMINISTRATION AND SUPERVISION (by aircraft type)</b>				
0 < MTOW aircraft (ton) <15	€ 0.09	€ 0.09	€ 0.09	€ 0.09
15 ≤ MTOW aircraft (ton) <30	€ 0.42	€ 0.42	€ 0.42	€ 0.42
30 ≤ MTOW aircraft (ton) <55	€ 0.75	€ 0.75	€ 0.75	€ 0.75
55 ≤ MTOW aircraft (ton) <72	€ 1.20	€ 1.20	€ 1.20	€ 1.20
72 ≤ MTOW aircraft (ton) <82	€ 1.33	€ 1.33	€ 1.33	€ 1.33
82 ≤ MTOW aircraft (ton) <170	€ 1.62	€ 1.62	€ 1.62	€ 1.62
MTOW aircraft (ton) ≥170	€ 2.12	€ 2.12	€ 2.12	€ 2.12
<b>4. FREIGHT AND MAIL HANDLING (by traffic unit)</b>				
Charge	€ 0.53	€ 0.47	€ 0.47	€ 0.47
<b>5. RAMP HANDLING (by aircraft type)</b>				
0 < MTOW aircraft (ton) <15	€ 1.73	€ 1.50	€ 1.50	€ 1.50
15 ≤ MTOW aircraft (ton) <30	€ 8.11	€ 7.01	€ 7.01	€ 7.01
30 ≤ MTOW aircraft (ton) <55	€ 14.25	€ 12.31	€ 12.31	€ 12.31
55 ≤ MTOW aircraft (ton) <72	€ 22.93	€ 19.81	€ 19.81	€ 19.81
72 ≤ MTOW aircraft (ton) <82	€ 25.28	€ 21.83	€ 21.83	€ 21.83
82 ≤ MTOW aircraft (ton) <170	€ 30.84	€ 26.63	€ 26.63	€ 26.63
MTOW aircraft (ton) ≥170	€ 40.55	€ 35.02	€ 35.02	€ 35.02
<b>6. CLEANING AND AIRCRAFT SERVICES (by aircraft type)</b>				
0 < MTOW aircraft (ton) <15	0.13 €	0.13 €	0.13 €	0.13 €
15 ≤ MTOW aircraft (ton) <30	0.65 €	0.65 €	0.65 €	0.65 €
30 ≤ MTOW aircraft (ton) <55	1.13 €	1.13 €	1.13 €	1.13 €

55 ≤ MTOW aircraft (ton) <72	1.82 €	1.82 €	1.82 €	1.82 €
72 ≤ MTOW aircraft (ton) <82	2.01 €	2.01 €	2.01 €	2.01 €
82 ≤ MTOW aircraft (ton) <170	2.45 €	2.45 €	2.45 €	2.45 €
MTOW aircraft (ton) ≥170	3.23 €	3.23 €	3.23 €	3.23 €

#### 7. FUEL AND OIL HANDLING (by fuel hl and oil lt)

Charge	€ 0.54	€ 0.54	€ 0.54	€ 0.54
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#### 8. AIRCRAFT MAINTENANCE (by aircraft type)

0 < MTOW aircraft (ton) <15	€ 0.51	€ 0.51	€ 0.51	€ 0.51
15 ≤ MTOW aircraft (ton) <30	€ 2.40	€ 2.40	€ 2.40	€ 2.40
30 ≤ MTOW aircraft (ton) <55	€ 4.21	€ 4.21	€ 4.21	€ 4.21
55 ≤ MTOW aircraft (ton) <72	€ 6.79	€ 6.79	€ 6.79	€ 6.79
72 ≤ MTOW aircraft (ton) <82	€ 7.47	€ 7.47	€ 7.47	€ 7.47
82 ≤ MTOW aircraft (ton) <170	€ 9.10	€ 9.10	€ 9.10	€ 9.10
MTOW aircraft (ton) ≥170	€ 11.99	€ 11.99	€ 11.99	€ 11.99

#### 9. SURFACE TRANSPORT (by aircraft type)

0 < MTOW aircraft (ton) <15	€ 0.08	€ 0.08	€ 0.08	€ 0.08
15 ≤ MTOW aircraft (ton) <30	€ 0.36	€ 0.36	€ 0.36	€ 0.36
30 ≤ MTOW aircraft (ton) <55	€ 0.66	€ 0.66	€ 0.66	€ 0.66
55 ≤ MTOW aircraft (ton) <72	€ 1.04	€ 1.04	€ 1.04	€ 1.04
72 ≤ MTOW aircraft (ton) <82	€ 1.14	€ 1.14	€ 1.14	€ 1.14
82 ≤ MTOW aircraft (ton) <170	€ 1.40	€ 1.40	€ 1.40	€ 1.40
MTOW aircraft (ton) ≥170	€ 1.84	€ 1.84	€ 1.84	€ 1.84

#### 10. CATERING SERVICES (by aircraft type)

0 < MTOW aircraft (ton) <15	€ 1.17	€ 1.17	€ 1.17	€ 1.17
15 ≤ MTOW aircraft (ton) <30	€5.52	€5.52	€5.52	€5.52
30 ≤ MTOW aircraft (ton) <55	€ 9.71	€ 9.71	€ 9.71	€ 9.71
55 ≤ MTOW aircraft (ton) <72	€ 15.64	€ 15.64	€ 15.64	€ 15.64
72 ≤ MTOW aircraft (ton) <82	€ 17.24	€ 17.24	€ 17.24	€ 17.24
82 ≤ MTOW aircraft (ton) <170	€ 21.03	€ 21.03	€ 21.03	€ 21.03
MTOW aircraft (ton) ≥170	€ 27.66	€ 27.66	€ 27.66	€ 27.66

## Madeira Airports

CHARGES	2020	
	Funchal	Porto Santo
<b>1. PASSENGER HANDLING (per check-in desk)</b>		
First hour or fraction	€ 5.42	€ 5.42
Next 1/2 hours or fraction	€ 2.64	€ 2.64
Per month	€ 830.03	€ 830.03
<b>2. BAGGAGE HANDLING</b>		
Per embarked baggage processed at the sorting baggage system	€ 0.36	€ 0.36
<b>3. GROUND ADMINISTRATION AND SUPERVISION (by aircraft type)</b>		
0 < MTOW aircraft (ton) <15	€ 0.09	€ 0.09
15 ≤ MTOW aircraft (ton) <30	€ 0.42	€ 0.42
30 ≤ MTOW aircraft (ton) <55	€ 0.75	€ 0.75
55 ≤ MTOW aircraft (ton) <72	€ 1.20	€ 1.20
72 ≤ MTOW aircraft (ton) <82	€ 1.33	€ 1.33
82 ≤ MTOW aircraft (ton) <170	€ 1.62	€ 1.62
MTOW aircraft (ton) ≥170	€ 2.12	€ 2.12
<b>4. FREIGHT AND MAIL HANDLING (by traffic unit)</b>		
Charge	€ 0.53	€ 0.47
<b>5. RAMP HANDLING (by aircraft type)</b>		
0 < MTOW aircraft (ton) <15	€ 1.73	€ 1.50
15 ≤ MTOW aircraft (ton) <30	€ 8.11	€ 7.01
30 ≤ MTOW aircraft (ton) <55	€ 14.25	€ 12.31
55 ≤ MTOW aircraft (ton) <72	€ 22.93	€ 19.81
72 ≤ MTOW aircraft (ton) <82	€ 25.28	€ 21.83
82 ≤ MTOW aircraft (ton) <170	€ 30.84	€ 26.63
MTOW aircraft (ton) ≥170	€ 40.55	€ 35.02
<b>6. CLEANING AND AIRCRAFT SERVICES (by aircraft type)</b>		
0 < MTOW aircraft (ton) <15	€ 0.13	€ 0.13
15 ≤ MTOW aircraft (ton) <30	€ 0.65	€ 0.65
30 ≤ MTOW aircraft (ton) <55	€ 1.13	€ 1.13



55 ≤ MTOW aircraft (ton) <72	€ 1.82	€ 1.82
72 ≤ MTOW aircraft (ton) <82	€ 2.01	€ 2.01
82 ≤ MTOW aircraft (ton) <170	€ 2.45	€ 2.45
MTOW aircraft (ton) ≥170	€ 3.23	€ 3.23

#### 7. FUEL AND OIL HANDLING (by fuel hl and oil lt)

Charge	€ 0.58	€ 0.58
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#### 8. AIRCRAFT MAINTENANCE (by aircraft type)

0 < MTOW aircraft (ton) <15	€ 0.51	€ 0.51
15 ≤ MTOW aircraft (ton) <30	€ 2.40	€ 2.40
30 ≤ MTOW aircraft (ton) <55	€ 4.21	€ 4.21
55 ≤ MTOW aircraft (ton) <72	€ 6.79	€ 6.79
72 ≤ MTOW aircraft (ton) <82	€ 7.47	€ 7.47
82 ≤ MTOW aircraft (ton) <170	€ 9.10	€ 9.10
MTOW aircraft (ton) ≥170	€ 11.99	€ 11.99

#### 9. SURFACE TRANSPORT (by aircraft type)

0 < MTOW aircraft (ton) <15	€ 0.08	€ 0.08
15 ≤ MTOW aircraft (ton) <30	€ 0.36	€ 0.36
30 ≤ MTOW aircraft (ton) <55	€ 0.66	€ 0.66
55 ≤ MTOW aircraft (ton) <72	€ 1.04	€ 1.04
72 ≤ MTOW aircraft (ton) <82	€ 1.14	€ 1.14
82 ≤ MTOW aircraft (ton) <170	€ 1.40	€ 1.40
MTOW aircraft (ton) ≥170	€ 1.84	€ 1.84

#### 10. CATERING SERVICES (by aircraft type)

0 < MTOW aircraft (ton) <15	€ 1.17	€ 1.17
15 ≤ MTOW aircraft (ton) <30	€ 5.52	€ 5.52
30 ≤ MTOW aircraft (ton) <55	€ 9.71	€ 9.71
55 ≤ MTOW aircraft (ton) <72	€ 15.64	€ 15.64
72 ≤ MTOW aircraft (ton) <82	€ 17.24	€ 17.24
82 ≤ MTOW aircraft (ton) <170	€ 21.03	€ 21.03
MTOW aircraft (ton) ≥170	€ 27.66	€ 27.66

The fees for groundhandling are due to the exercise of any of the types of services listed in the list in Annex I from the Decree-Law nº 257/99. from July 23rd.

The passenger handling charge is due by the service providers and by the airport or aerodrome users in auto assistance regime. Exception to ground administration and supervision charge which is due by the service providers only.

According to the Annex 12 of ANA's Concession Contract both passenger and baggage handling charges are considered as regulated.

For the proper settlement and collection of groundhandling fees, service providers or users of a self-handling airport or aerodrome shall report their activity to the airport manager in accordance with the terms of this decree-law.

According to the law, the omission and failure to comply with this information, as well as the falsehood of any statements, constitute grounds for the revocation of the license.



## 2. Billing and Charges Payment

## Rules of invoice processing. dispatch and payment

Charges Category	Billing schedule	Invoice issuing	Credit payment
Traffic Security PRM	3 invoices are issued per month for the following periods: 1st invoice period: 1st to 10th calendar days; 2nd invoice period: 11th to 20th calendar days 3rd invoice period: 21st to last day of each month	The Airport shall invoice until the 5th calendar day after each invoicing period ends.	Payment shall be made within 23 days from the date of issue of the invoices
Regulated Handling	One monthly invoice is issued. dated the last day of each month	The Airport shall facilitate invoices until the 5th calendar day after each invoicing period ends.	Payment shall be made within 23 days from the date of issue of the invoices
Equipment	One monthly invoice is issued. dated the last day of each month	The Airport shall facilitate invoices until the 5th calendar day after each invoicing period ends.	Payment shall be made within 23 days from the date of issue of the invoices
Others	One monthly invoice is issued. dated the last day of each month.	The Airport shall facilitate invoices until the 3th calendar day after each invoicing period ends..	Payment shall be made within 23 days from the date of issue of the invoices.

The invoices and the payments will be in Euro.

Invoices shall become immediately payable after the issue of the invoice (customers under the prompt payment scheme). Any other payment method shall require a written request to the airport operator (credit payment scheme). The airport operator reserves the right to request payment guarantees if credit payment is authorized.

All expenses incurred with payment shall be supported by the debtor.

In case the due date agreed upon is not complied with. default interest shall be payable by the debtor.

The airport operator reserves the right to refuse to provide airport services in the event of failure to collect past due invoices.

Note: The same procedure must be followed with NAV. EP by contacting them directly.



# 3. Contacts

## Airport Charges

### Isabel Gonçalves

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## Billing Services

### Helder Vilhena

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